



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
ST. JOSEPH CATHOLIC SCHOOL COUNCIL MEETING**

**May 22, 2018
School library**

Minutes of the Meeting of the St. Joseph Catholic School Council, held on May 22, 2018 at 6:30 pm.

The meeting was called to order at 6:32 p.m. by L. Incaviglia.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by L. Incaviglia

2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	L. Incaviglia	✓		
Co-Chair	T. Karwalajtys	✓		
Co-Chair	S. Veld	✓		
Teacher Representative	C. Morrison	✓		
Non-Teaching Representative	H. Humphreys	✓		
Parish Representative				
OAPCE Representative	Leanne Campbell		✓	
Ada DeLong		✓		
Shelley Jacobs			✓	
Sharon Collins		✓		
Patricia Quirk			✓	

Guests in Attendance: Sarah Pegg

3. Approval of the Agenda

Moved by Ada
Seconded by Sharon

THAT the St. Joseph Catholic School Council approve the Agenda of the St. Joseph Catholic School Council Meeting of May 22, 2018.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda. (If conflict of Interest is declared please record)

5. **Approval of Minutes of the St. Joseph Catholic School Council Meeting of April 2018**

Moved by Ada

Seconded by Sharon

THAT St. Joseph Catholic School Council approved the April 2018 Minutes of the St. Joseph Catholic School Council Meeting.

CARRIED

B. PRESENTATIONS – NA

C. PRINCIPAL'S REPORT

- Purpose and Focus of Catholic School Council

- Policy Vetting - The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process. To be considered, all submissions must identify the specific policy and include your name, phone number, address and affiliation with Niagara Catholic. *Anonymous or pseudonymous submissions will not be considered.*

- [Continuing Education Policy \(400.1\)](#)

- [Electronic Communications Systems Policy \(Employees\) \(201.12\)](#)

- [Playground Equipment Policy \(702.1\)](#)

- [Student Parenting Policy \(302.5\)](#)

- *Please submit your feedback to Jennifer Pellegrini by September 10, 2018*

- *L. Incaviglia advised that all are available on www.niagaracatholic.ca under Board - Policies tab*

- Catholic School Council Financial Report

- SEAC Report – The following SEAC goals for the 2017-2018 school year have been achieved.

- Have a SEAC meeting at a school to promote parent engagement. - On Wednesday, April 4th, 2018, the SEAC held their meeting at Denis Morris Catholic High School from 7:30p.m. – 9:00p.m. following the Niagara Catholic Well Being, Learning and Achievement Fair. Parents and students within our Board were in attendance.

- SEAC members to visit a school – look at best practices regarding inclusion. - Each SEAC member visited a school to look at Niagara Catholic best practices regarding inclusion and special education programs and services.

D. OAPCE (Ontario Association of Parents in Catholic Education) and NCPIC Reports

Partners in Catholic Education Symposium on May 17, 2018 Follow-Up – attended by Sarah Veld, Patricia Quirk, Sharon Collins, Tina Karwalajtys, Leanne Prince and Lisa Incaviglia

Nominations for NCPIC 2018-2019 due October 12, 2018 (email sent May 15, 2018)

E. STAFF REPORTS – C. Morrison

- Updates on remainder of May - Journey, Field Trips

- June - First Holy Communion June 3

F. AGENDA ITEMS

- Rain Barrel Fundraiser – Thursday, April 19, 2018 – Follow-Up

o 12 rain barrels were sold

o Not enough sales/rebate to repeat in the future

- PRO Grant 2017-2018 - Math Night

- May 15 @ 6:00-7:00 pm
 - Approximately 90 people in attendance
 - Positive feedback from those who attended
 - L. Incaviglia emailed the information package created by staff to all families
 - Very well received by all
- Fun Fair
 - June 6 @ 5:30–7:30 pm
 - Raffle Basket letter was emailed today - Lisa will send reminder next week
 - Food Trucks-S. Pegg: Curbside Burgers \$8-13, Crazy Cravings/ice cream – 10% given back at end of event, The Dog House \$5-7 (also owned by Crazy Cravings)
 - No selling water - bring reusable and hydration stations for fill up
 - Caricatures – 24 caricatures in the 2 hour time frame; cost of artist is \$175; we will charge \$10 per caricature and have a sign up list; Patricia Quirk agreed to monitor the caricature station; consider online pre-orders only
 - Bubble Machine ordered
 - Obstacle Course Inflatable ordered from Niagara Inflatables with 2 staff
 - Large mural is not affordable (cost is between \$500-\$1000 USD)
 - Do we want to include a Dress Code Exchange at the Fun Fair? People would bring their dress code they no longer need to the Fun Fair
 - since the Town of Grimsby no longer rents picnic tables, families will need to bring their own chairs if they wish to sit
 - Parent Lending Library - Please email recommended books to Lisa for consideration; will post an updated list on our school website

G. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS – September 2018

- Garden Volunteers for upkeep
- Tina would like to discuss Art Gallery resources available, possible lunchtime workshop or art in a box for displaying; will present more detailed information and fees at future meeting
- You're The Chef Program for the 2018-2019 school year (Sarah V.)

H. NEXT MEETING – Year End Social Tuesday, June 19, 2018 5:30pm @ Judge & Jester

I. ADJOURNMENT

Moved by S. Veld 7:32 pm

THAT the May 22, 2018 meeting of the St. Joseph Catholic School Council be adjourned.

CARRIED

This meeting was adjourned at 7:30 pm.

J. CLOSING PRAYER – Hail Mary was led by Lisa Incaviglia.